



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

ADHIPARASAKTHI COLLEGE OF
PHARMACY

- Name of the Head of the institution Dr VETRICHELVAN T
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 04427529093
- Mobile no 9443010858
- Registered e-mail pharmacylmr@gmail.com
- Alternate e-mail vetrisel@yahoo.com
- Address No. 6,GST ROAD
- City/Town MELMARUVATHUR
- State/UT TAMIL NADU
- Pin Code 603319

2.Institutional status

- Affiliated /Constituent AFFILIATED
- Type of Institution Co-education
- Location Rural

- Financial Status **Self-financing**
- Name of the Affiliating University **THE TAMILNADU DR MGR MEDICAL UNIVERSITY**
- Name of the IQAC Coordinator **Dr A S K SANKAR**
- Phone No. **04427529093**
- Alternate phone No. **04427529093**
- Mobile **9487339617**
- IQAC e-mail address **asksankar@gmail.com**
- Alternate Email address **pharmacym1mr@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://apcp.in/AQAR/AQAR-2019-2020.pdf>

4. Whether Academic Calendar prepared during the year? **No**

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.73	2011	16/09/2011	15/09/2016
Cycle 2	B++	2.80	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC **11/11/2009**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	MODROBS RURAL	AICTE	2020 2 years	1650000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount 1320000

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC had initiated making educational videos and uploaded online platform during pandemic. Encouraged the staff for conducting Online SEMINAR --WEBINAR Gender equity (online) webinar is conducted. Renewal of CPCSEA approval through ONLINE mode by conducting IAEC meeting. Financial support has been given for those attended Training program for Practice school by Pharmacy council and College association

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
EDUCATIONAL VIDEOS FOR ONLINE TEACHING	All faculties made educational videos
Conduct Webinar	Gender sensitization program conducted through ONLINE
Animal ethics meeting	Online meeting has been conducted for IAEC/ CPCSEA approval
Industrial collaboration for project students	Acquired MOU for this 2020-2021 session
Conducted various activities including Awareness Program on Covid pandemic	Awareness, Pledge to improvise the society , Nurturing nature has been done
Encouraged Research students to apply for Projects award	Many students have applied and TWO got the award
Placement for final year students	Students got placed in MEDPLUS firm

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	ADHIPARASAKTHI COLLEGE OF PHARMACY
• Name of the Head of the institution	Dr VETRICHELVAN T
• Designation	PRINCIPAL
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• City/Town	MELMARUVATHUR
• State/UT	TAMIL NADU
• Pin Code	603319
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• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	THE TAMILNADU DR MGR MEDICAL UNIVERSITY
• Name of the IQAC Coordinator	Dr A S K SANKAR

• Phone No.	04427529093				
• Alternate phone No.	04427529093				
• Mobile	9487339617				
• IQAC e-mail address	asksankar@gmail.com				
• Alternate Email address	pharmacymmr@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://apcp.in/AOAR/AOAR-2019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
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Cycle 2	B++	2.80	2016	05/11/2016	04/11/2021
6.Date of Establishment of IQAC			11/11/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
INSTITUTIONAL	MODROBS RURAL	AICTE	2020 2 years	1650000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			1		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
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13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	23/02/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	140
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	281
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	49
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	71

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	28
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	28
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	9
4.2 Total expenditure excluding salary during the year (INR in lakhs)	44.6
4.3 Total number of computers on campus for academic purposes	70

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is affiliated to The Tamilnadu Dr MGR Medical University, Guindy, Chennai, has got the approval from both PCI (New Delhi) and AICTE (New Delhi) till 2019 . As per PCI (New Delhi), rules and regulations, syllabus framework, modification and execution is carried out. The Institution ensure effective

curriculum delivery through a well Planned and documented Process. The Timetable committee headed by the principal and a senior faculty member draw the detailed timetable which professionally systematize the stipulated units of time for academic and co-curricular purpose including, theory, practical, tutorial, ICT, life-skill, value education and add-on (Bridge course, remedial course) classes thereby ensuring a balance between the different types of obligation of a student is expected to participate in. Meeting conducted by principal, HOD's of each department are instructed regarding maintenance and following up of Time table and conducting sessional exams and entering the same in mark register in time. Instruction given is carried forward by the HOD's to their respective department staff members to carry out all the above instruction in a smooth manner. Regular submission of lecture plan, conduction of regular viva voce in practical hours, maintenance of Practical Manual /job card, log book maintenanceregarding instrument usage are carried out effectively. Staff do their planning and schedule it in advance, their monthly work by preparing the lecture plan. Our principal conducts frequent interaction with staff and students to ensure completion of the curriculum in time. Evaluation process for various works of the student (Laboratory works, Assignment, Seminar, Internal assessment) and examination pattern for forwarding the promotion / degree is carried out as per PCI norms. One of our staff members has been a member in the Board of Studies- The Tamil nadu Dr M G R Medical University, Guindy, Chennai. Regular weekly tests are carried out in individual subjects to analyze their performance and improvise the same in the final examinations. The capacity of the students is assessed during every practical hour through viva-voce/ test on a regular basis and are documented. For practical class, this helps not only continuous evaluation, but also finds a way for the students to identify their strengths, weakness, difficulties and overall performance in each subject.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar prepared in 2021 little lately because of the Pandemic situation. by the respective committee members and

circulated to all stakeholders. The calendar communicates the information associated to all the activities intended for the respective year. This includes, tentative schedule of vacation, holidays, exam, cultural, sports, extension activities related to Industrial visit, campus interview, etc... This shall help the Staff and wards to plan better. Fee paying last dates for exam, tuition and hostel information is given clearly for ready reckoning. It also help to retrieve members of governing council Committees regarding Discipline and welfare, training and placement, alumni association, cultural and extra-curricular activities, Research and development activities, Academic advisory committee, Anti-ragging committee respectively etc... can be viewed from the academic calendar. Anti-Ragging committee head's contact number and websites regarding anti ragging regulations are available for the students. Rules and regulation to be followed by the students within the campus has been clearly given for the perusal of parents and students. The details of Scholarship provided by Government of India and Tamilnadu for BC/SC/ST/PH categories are revealed in the calendar. Tentative dates of the semester end university exams and Continuous internal assessment exam are cited.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://apcp.in/academic/Academic%20Calendar%20-%202020-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values in our curricula is Development of different innumerable dosage forms for human wellbeing by pharmacy students. Study of life and all of the chemical reactions related to life and it plays a part in the development of drugs. Medicinal chemistry discipline plays an important role in the construction of a drug and to give new molecules or optimize already known drug structures, thereby to expand the portfolio of chemical drugs. Curriculum provides basic knowledge on the structure and functions of human body which enable them to understand the values of human life and impact of gender, environment on various homeostatic mechanisms of body. The syllabus provides knowledge of herbal drugs for the treatment of various diseases which help the poor to be free from illness. Quality control studies for different types of dosage form for human wellbeing. Professional Ethics Quality and quantity of raw materials are checked by formulation development and release of dosage forms. The ultimate ethical goal in the pharmaceutical industry is to discover and develop safe and efficacious drugs for patients to live longer, healthier. Researchers should conduct their work with the highest integrity and transparency, avoid conflicts of interest. Ethics to be followed in well understanding of human anatomy and physiology which form the basis for pharmacology. The practical sessions include the study of drugs on animals by simulated experiments which may integrate professional ethics into the curriculum. It encourages the students to differentiate the adulterated drugs from the authentic drugs. It ensures the traditional practices of herbs as nutraceuticals and cosmeceuticals. While handling drugs from natural sources, the quality and quantity and the drug - drug interactions are to be studied. In process quality control test for pharmaceutical dosage form.

Gender Issues Gender plays a vital role in usage of chemical moiety. Drugs can produce side effect differently among the gender

which is the priority focus in the curriculum. Mode of drug action and adverse effect varies among the gender which is well focused in the curriculum.

Environment is protected by discussing these Pharmaceutical Industrial Waste is to be disposed safely as per PCB norms. Chemistry can help us to understand, monitor, protect and improve the environment around us. Chemists are developing tools and techniques that safeguards the eco system. Maintaining green environment, more plantation Plants observing poisonous gases was taught Traditional preparations in home. Production of huge number of plants.

Sustainability through projects based on Pharmaceutical chemistry develops drug molecule in computer this is important because it is the safest way to societal and environment. Ethical research in animal experiments ensures sustainability. Awareness about plant genomes evolution and plant breeding of medicinal plants for the sustainable utilization of plant resources. Endangered species, alternative sources of drugs as plants. Development and validation of new methods for drugs for improving quality.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

64

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

114

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

87

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

29

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has adequate numbers of computers and internet connection which are used for teaching learning process improvements of both advanced and slow learners. The institution

contains Tutor ward mentoring system to fulfill the needs of all students especially for slow learners. The tutor ward system caters to assistance in learning process if needed, solving problems in teaching learning. Discussions on examination results, career opportunities and competitive examination are also carried out in this tutorward mentoring sessions especially for advanced learners, through this they are encouraged to participate in co-curricular activities. Advanced learners are motivated to score high percentage and instructed make highlighted points on exam papers.

Slow learners are identified by their tutor and they are specially catered to remove barriers in their learning process. Slow learners are specially trained to improve their learning process by repeated performing of practicing diagrams, short answer type questions, writing practice of equations, derivations and reactions as decided by the tutor and by motivating the slow learners in practical viva voce sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
281	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute contains excellent library facility that includes books of latest editions, journals, book bank, question bank etc. The library also follows online public access catalogue (OPAC) system which facilitate online search related to e-books, e-journals, CD-ROMs and online databases. Students are also exposed to well established medicinal garden maintained by our institution

to know the existing medicinal values of each plant. Participative learning is also encouraged by conducting quiz, essay and elocution competition related to their curriculum. As per PCI syllabus requirements, seminars and assignments are presented by the students by which they develop their knowledge, individual capability in communication. Experiential learning is enhanced yearly by industrial visit for the final year students and third year students. The problem solving methodologies are implemented by tutor ward system and regularly asking questions to the students to assure whether they have understood the subject matter. Learning experience is also enhanced by searching the journal articles for project work, conducting journal club, group discussion and staff student interactions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

teachers use ICT enabled tools for effective teaching learning process such as OHP, LCD projectors and interactive smart boards. Totally six rooms are made available with ICT tools. Seminar hall and Auditorium are equipped with interactive smart boards. Faculties prepare power point presentation; Videos are made/ shown for better understanding of subjects. Interactive board is made use of effectively for conferencing; interactive video meet during pandemic has been done. Our institution is having 70 PCs with internet connection that can be effectively utilized by staff and students for teaching learning process. Faculties are asked to prepare Videos, ppt's, live demo of practicals, these are uploaded in the respective class room as well as in the LMS Open source, YOUTUBE channel. Moodle platform has been used by the faculty to create teaching material.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

292

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The method followed for internal assessment is as prescribed by the PCI and moderated by The Tamil Nadu Dr MGR Medical University, Chennai. Continuous internal assessment is conducted at a frequency of twice per semester. Evaluated answer sheets are distributed and collected back from the students so that they shall feel the transparency and robustness of the system we follow. Pen and paper mode is followed usually but during pandemic situation we followed Online exam using GOOGLECLASSROOM app. Marks are entered in designated register written manually by the staff in charge and verified by the head of the institution. The assessment is done for the interaction of student in the classroom and his/ her submission of assignment as well as seminar allotted to them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as Chief Superintendent, other teaching faculty as invigilators and non teaching staff are also included for smooth conduction of end semester examination. After reevaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt regarding evaluation. If they come across any doubts, clarification is given by faculty to enable them for improvement. By adopting the criteria as per the direction of The Tamilnadu Dr. MGR. Medical University, Chennai complete transparency is maintained in internal assessment. Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the Chief superintendent of the center and the same reported to the university. The answer scripts are evaluated through digital mode by the evaluators allotted by the University and the final results are declared within time-bound period. If student has any grievances related to evaluation of university answer scripts, student can apply for retotaling after paying the prescribed fee. University provides the photocopy of answer sheets to students regarding any grievances with reference to evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcome (PO) their specific outcome and course outcome (CO) are the basis of any education for outcome-based education. Simple PO and CO present clear intentions and things to be achieved by the stakeholders (Teacher and Learner) This will help the institution to plan and implement the teaching-learning process. In addition, precise charting of Outcome of both program as well as courses would help to identify unclear areas of the teaching-learning process which can be addressed through bridge, remedial, value added courses other activities. Hence the Program Outcomes for all the programs were redesigned with

extensive discussion and taking into account the, needs of the Pharmacy profession, societal need and National importance. Course outcomes were decided by the respective teacher by focusing the interest of the learner choosing the program and course. Based on the POs and COs individual teachers prepared the same to be effectively taught by them in the classroom .consultation with the Head will clarify the learner about the intended outcome. A complete plot of the course as well as program outcome was done which helped in identifying the gap so that upgrading of the knowledge based in the industry or after graduation need may be planned by the learner through pursuing PG /Research/ PG Diploma/Interdisciplinary Courses. Thus prepared PO and CO were appraised by the academic head and published. This will help the learner to opt for the required co-curricular activities, extracurricular activities and extension activities could be planned.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution has adheres to outcome based education system to ensure the attainment of program outcome and course outcomes. The program and the course outcomes are precisely recorded for testing and evaluation of students in terms of knowledge and skills. Our colleges espouse both direct and indirect methods of assessment to ensure achievement of program and the course outcomes. 1. Regular Practical 2. Group discussion 3. Seminars and Assignments 4. Staff student interaction 5. Monthly test 6. Two Sessional exam per semester 7. End semester exam Other methods of assessment we follow are Our College assesses the program and course out come by collecting feedbacks from the students to improve Teaching learning process, faculties feedback to know the lacunain teaching process and alumni's feedback to develop the college in curriculum, co-curricular activities and regarding infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://apcp.in/AOAR/SSS_2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

16.65

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our IQAC team has been organizing workshops, seminar guest lecturer regularly. Thus has motivated our faculty to take up

consultancy and collaborative work they are empowered to utilize the available instruments \ faculties for research \ project purpose our faculties are encouraged to apply for grants to conduct seminar \ research project the faculties have been publishing education contents as books \ book chapters \ many research papers, awards oral presentation in conference were encouraged by giving financial support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

000000001

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of NSS student volunteers through

community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India.

Red Ribbon Club (RRC) is a voluntary on-campus intervention program for students. The programme organized by RRC addresses the knowledge, attitude and behaviour of the youths in the interrelated areas of Voluntary Blood Donation, HIV & AIDS, as demanded by their age, environment, and life style.

Youth Red Cross (YRC) is a constituent of the Indian Red Cross Society. A group movement organized at the initial stages for students between 18 to 25 years of age. Any student of any discipline can become a YRC

File Description	Documents
Paste link for additional information	https://apcp.in/nss.html
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

293

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of the institute is to provide infrastructure as per the norms and upgrade as per the growth-expansion. Adhiparasakthi college of pharmacy has regularly undertaken to provide quality of education and assure the development of the students to create cognizant, responsible and endowed women. The infrastructure includes a well-maintained campus, hostel facilities, library, air-conditioned auditorium, and many other facilities which encourage the teaching, learning and comprehensive development of students. The classrooms are highly spacious, well-ventilated, aerated and equipped with projectors so that ICT can be used for supporting the academic activities. The laboratory has all the necessary equipment for preparation of samples and standards for various analyses of liquid and solid samples. The laboratory houses have traditional equipment including glassware, fume hoods, a muffle furnace, centrifuge, aggregate mill, and ovens. The advanced tool includes; Wi-Fi facility, Interactive LCD projector with desktop, DVD Recorder, camera, 4HD video camera, Audio system, Video conferencing. Details of classrooms: No of Classrooms with ICT based teaching facility: 05, No of Seminar rooms: 01, No of Tutorial rooms: 04, No. of Exam Hall: 01, No. of Faculty Research Laboratory: 01, No. of Machine Room: 01, Adequate number of

laboratories as per norms provided for regular practical as well as research activities of the institute. Total 16 laboratories provided including UG and PG courses. In addition to regular laboratories state of the art facilities such Central Instrument facilities as per GLP consideration, CPECSA approved Animal House, Pilot plant according to GMP considerations, Class 1000 aseptic area facility for sterile manufacturing. Separate CADD laboratory for computer-aided design is provided for synthetic research activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://apcp.in/facilities/Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. Fully equipped and air-conditioned Auditorium and also an open air venue are available for the students to organize and participate in co-curricular recreational and cultural activities. 2. The auditorium and open air venue has a seating capacity of 200 persons and 600 persons respectively. 3. The auditorium has sound system with speakers, amplifiers. There are two hand mikes, one collar mike and podium. The auditorium has been provided with a screen and a projector. There is full stage system of lights. 4. The practicing hall for cultural activity fully equipped with DVD Player, TV, Projector and ICT. 5. The auditorium has an air conditioning system. There is a generator for power back up and fire extinguishers is in place. There are two exit points in the hall. 6. Our college has an indoor stadium for conducting indoor games like Badminton, Table tennis and Judo etc. 7. We have 800KWh on grid solar power plant which supplies green energy to the entire campus. 8. The open air venue is used for sports, cultural activities staging, Choral events, Orations etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://apcp.in/facilities/Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29.14

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

All faculty, staff and students of the institute are entitled as library members and they filled their membership form. Timings 8.30 am to 6.00 pm. The members are supposed to agree the Library rules. Entry of library is recorded. Strict silence, decorum and discipline must be maintained in the library. Use of cell-phones, eating, sleeping and talking loudly are strictly prohibited in the library. The documents taken out of the shelves must be left on the shelves promptly. The non-members are also using the library material on the premises with the permission of the Principal and Librarian. Readers should not mark, underline, write, tear pages

otherwise damage the library documents. Newspapers, magazines and journals must be read only in the library on specific tables and should not be taken to any other reading areas. No library material can be taken out of the library without permission. Anyone who violates the rules may be debarred from using the library facilities. The separate book bank is available for the SC/ST category students for their welfare. The member are offered by Newspapers, Books, E-Books, E-Journals (e. consortium by TNMGRMU, Delnet, inventi), E-Databases (Nirmalspro 6.1), CD/DVD Print of Journals, Theses & Dissertations from inside and outside resources, Bound Journals, e. learning portals, document delivery services, new arrivals, publications and citations, open educational resource tools and Research support tools (Grammarly) etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.037

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

we procured the High speed internet offered by our National internet service provider (Bharat SancharNigam Limited) with special allowance given by government for Charitable and Educational institutes. Recently university with which we are affiliated, statutory regulatory authority and all other teachingsystem had seen a paradigm shift to use extensively the INTERNET Hence we shifted recently to a latestGIGABIT network assembly with broadband Wifi, Leased line connection; there was a considerableincrease in demand for internet and Wi-Fi facilities for research purposes. To meet this requirement theinternet facility was further upgraded to Optic Fiber Cable Connection. Generators are installed for complete power back-up. All classrooms are enabled with LAN facilities, multi-media room, mostfaculty rooms, Principal's cabin, examination cell, college office and college is Wi-Fi enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.55

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms: The College has a separate teaching block with ICT enabled, well-functioning and maintained classrooms, tutorial rooms, exam hall and seminar hall. CCTV cameras are installed for security and safety. Floor in-charges of each floor help students with ICT related work and report to the fulltime care taker with respect to maintenance of the classrooms. Servicing of class projectors' Lenses and Filters is done annually and also if necessary. A team of efficient workers is responsible for keeping the college premises clean.

Laboratories: The College has 16 laboratories provided including UG and PG courses, maintained by Lab assistant/lab attender. A separate faculty research laboratory, instrumentation room and machine room to carry out the research work in a smooth manner. The precision of the lab instruments is frequently checked internally with external help taken whenever required. Regular issuing of glass wares and chemicals during practical hours is maintained periodically. Our institution has CPCSEA approved animal house to carry out the research work ethically. Separate CADD laboratory for computer-aided design is provided for synthetic research activities. The medicinal garden brings literally the root of pharmacy bring the knowledge of drugs from plant origin.

Library: Library is maintained under the guidance of the Chief librarian. Daily dusting and arrangement of books is done by the attenders responsible for library. A team of Faculty members and the entire library staff conduct stock verification and involved in counting of books and matching the numbers with official records every year. Damaged books are regularly sent for binding, to keep them in good form.

Sports: A Sports Committee comprising of 2 faculty members from the Department of Physical Education and 1 faculty members from other Departments holds monthly meetings for maintenance of sports infrastructure.

Canteen: The canteen was restructured into an open-kitchen canteen. The food is prepared and served hygienically by 10-12 workers who wear aprons, head covers, service hand gloves etc. The Canteen has opened a fruits and fresh juice corner to cater to the nutritional needs of students.

Other support facilities: The College also has an RO water Plant

on the roof installed by Ion Exchange Company. A waterchiller plant has also been installed (Voltas company) by our college. The College has a power generator, serviced annually by Engineers. To conserve water, rainwater harvesting system has been developed in the College. The College water tanks are cleaned monthly once. High speed Internet facilities for faculties and students. Purchase of new computers with advanced configuration. CCTV cameras are installed for security and safety in corridor also Ramp facility for disabled students Fire hydrant installed to provide fire safety throughout the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://apcp.in/facilities/Facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

140

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council help the faculty and administration in the following activities Student Admission process The orientation Programmes organized for new students at every year. Organizing Fresher's day Arranging Graduation day Conducting Sports meet, Alumni meet, cultural and PTA Meeting. Organizing placement activities Co-Ordination with industrial visit Co- Ordination with NSS, YRC, RRC Active participation in conference and seminars Distribution of information regarding events, examination and even learning materials.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is actively involved in conducting group discussion with their juniors at our college premises. Interaction brings the enlighten the job search, research and modern trending status of pharma field. To encourage education by trying to fund needy students, maintain libraries, research centers, labs and upgrading the infrastructure for delivering quality education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MOTTO: Study, Spirituality and Service are the Motto of the

College. Study aims at academic excellence, spirituality to impart character and to inculcate service mind for betterment of society in particular and world at large. FLAG: The College flag has tricolor namely Blue, Yellow and Red. The Blue indicates Education. Yellow denotes Spirituality and Red refers to Service. EMBLEM: A book, a trisul, recipe, a capsule and tablet constitute the emblem. The book stands for knowledge, the trisul represents spirituality polyvalent, rich and upholding "Dharma", recipe indicates provenance and the capsule/tablet identifies the requirement of medicines for any living being for prophylactic and therapeutic effects. It also reflects by giving advance level of learning and knowledge by teaching research. It includes participating of students in extension programs so as to enable the learners to obtain advantages of pharmacy education. The governing body and principal work together to provide the right kind of leadership in all ambles of life. The institution aspires to provide quality value based and career oriented education to students especially rural among young men and women who will be the agents of societal transformation and global development through their selfless and spiritual service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Committee was formed to plan various activities the committee consists of teachers non - teaching staffs and student's representatives. This committee activity is purely decentralized and has no influence from the management The committee functions include

Formulating of academic calendar every year Framing of time table for regular class and conducting term exams.

Arrangement of campus interview Guidance for personality development, sports and cultural activities Uncovering research activities and publications. Maintaining Tobacco and Plastic free environment. Forming anti- ragging committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Well before the start of a program for new academic year, Academic Calendar is made available for students and staff members. It has details pertaining to profile of college Governing Council Members and all Committee Members including Anti-ragging, sexual harassment, internal compliant Committee. Working hours, library, computer center, sports center and other facilities utilization policies and timings. College rules and regulations, concerned with attendance, continuous assessment pattern, and leave rules. This helps the student to know their schedule regards to academic in advance and plan accordingly. Teaching, course, and unit plan are the responsibility of each subject teacher. Posting of students to Pharmacy running by Trust Hospital and Pharm students are scheduled and will be approved by the Principal and passed on to the perusal of the Medical Superintendent for implementation. Teachers are appointed to supervise the effective performance of intern. The conduct of sports, cultural and other extension activities are added in the calendar. It also shows the vacation, number of working days, university end examination tentative schedule are also put up in it. Head of the institution discusses the ways to increase the student's strength for all the courses, about conducting Certificate courses with the approval from The Tamil Nadu Dr. MGR Medical University. Based on the student's feedback, the teaching learning methods improvement methods were analyzed. Boosting of faculty members to publish research papers in reputed & high impact factors journals. Also to obtain appropriate MoU's with companies and Industries as per the student's needs. Steps taken to teach the ways to utilize digital learning effectively in the institution. Proposal has been made to maintain the institution pollution free and plastic free. Timely and intermittent conduct of Internal Academic Audit is planned.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://apcp.in/SSR/6.2.2_Organogram_Function%20of%20Bodies.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institution upholds lucidity in organizational structure to execute processes that are reliable with effective perseverance and has well defined organization structure directed by Governing Body. The Principal of our college chairs the meetings of various statutory and non statutory bodies/committees viz., College Academic advisory Committee (CAC), Internal Quality Assurance Cell (IQAC), Anti-ragging Committee, Grievance Redressal Cell, Training and Placement Committee, Industry institute interaction cell, Research committee. Our principal and HODs, with the assistance of faculty members, evaluate the progress accomplished and complications faced by various committees. Service rules has been clearly defined and circulated for appointment of faculty, working hours, late coming, permissions, leaves-absence, conduct - discipline, dress code - decorum and departmental responsibilities. All faculty members were assigned suitable responsibilities in all the committees. Organizational Structure is established as per the hierarchy from top management to down the level evidently demarking the duties, responsibilities, accountability and authorities at each and every stage. Work culture of the institute has been reinforced through the excellent team work involving the governing body of top management, Principal, HODs, teaching, non-teaching, and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Salary as per AICTE norms Providing Contributory PF etc Providing group gratuity and insurance Financial assistance for seminars etc Maternity leave. Health care scheme is available at MAPIMS

Class IV employees are given a pair of uniform every year. ESI , Providing group gratuity and insurance Contributory Provident fund Interest free loan facility. Maternity leave. Health care scheme is available at MAPIMS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The management honors the faculty members with cash award for giving 100% result. The faculty members of our college are provided with increment, if they complete a NPTEL online course. The faculty members are provided with On Duty for attending FDP programs. The administrative officers and principal oversee the performance of all faculties. The standard feedback questionnaire is prepared and distributed to all students for collecting the information regarding their level of understanding and faculty performance inside the class room. Based on the student feedback a coalesced report is prepared and submitted to the principal. The area of weakness for consent faculty is identified and the principal advise them to improve their teaching process on the basis of student feedback. Apart from this, the institution also appraises the performance of the faculty through the percentage of results produced by them in the semester end examinations. Based on this result and feedback submitted to the principal, management will identify the employee's quality through their activities that uplift the name of the institution. The efficient staff members are promoted and their ideas are taken for consideration to the development of institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

ACMEC trust has accounts and finance heads. They Keep an eye on flow of finance internally andexternally from the college periodically (every week). The Yearly budget prepared by the college planningcommittee headed by correspondent principal, auditing team, Finance managing team, Financial allocationfor day to day activities and yearly requirement for running all academic and administrative is carried outand no interruption from who so ever from the trust and by the committee members. The Institute preparemonthly / Yearly audited statements and Income / expenditure statements for ever required period asdecided by the trust for which services of the government certified auditions are used. As a mandatory partthe ACMEC trust appointed auditors

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial resources will be allotted based on the annual budget, which will be finalized upon theprevious audited budgets. The institution's accounts are audited regularly. There have been

no audit objections. The institution being very well established, in times of financial inadequacies, the management has been supporting the institution from the trust through Development fund that has been maintained by them. The college has well laid out budget allocation for recurring and non recurring expenses which is effectively utilized. The visionary leadership periodically upgrades the college infrastructure through bank loan and assistance through the charitable trust. The College has the practice of internal audit to monitor the financial management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. IQAC has significantly contributed for planning and designing the strategies for improving the quality of education. Moreover, IQAC identified and suggested new ways of using teaching aids, developing suitable infra-structure and providing suggestions to start new courses. IQAC has been also thoroughly involved in helping the Management, the Principal and the other committees by offering valuable suggestions and effective measures to maintain consistency. IQAC recognizes the significance of promoting a research environment amongst staff and students. To this end, IQAC has established a Research and Collaboration Centre in the College. It is run by a committee, comprising the Principal of the college and other faculties as per the prescribed format of NACC from various departments. The main thrust is to help the interested teachers in writing research project proposals and publishing the research works by conducting Research Methodology Workshops. Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish prolifically. Initiating interdisciplinary research projects undertaken by students and mentored by teachers. Establishing collaborations with Indian and other universities of eminence with the objective of encouraging student and faculty exchange programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the III cycle term institution has started diploma course in pharmacy to cater to the stakeholders from backward area to earn diploma certificate in pharmacy, which enables the economically poor students who cannot wait for long years to finish a degree course and find a job to support their family. Every academic year, the head of the Institution conducts a meeting with the heads of the Department and ask them to plan in advance about delivering curricula (theory and practical) to the students. In order to assess the learning outcome, recent years in 2018-2021 online feedback system is conducted in our institution as per the requirement of NAAC. Obtained feedback is analyzed and head of the institution instruct the faculties to discuss the ways to solve the problems faced by the students. During pandemic online video conferencing app was used in teaching learning process, staff were asked to develop videos of practicals class or theory topics and the same can be viewed by the learner through YOUTUBE Channel/ LMS. A part from this IQAC had initiated the conduction of online video conferencing meet encouraged the faculty to teach online through PPT, Videos shared via Google meet \Zoom Meeting app.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international

B. Any 3 of the above

agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://apcp.in/Accreditation naac.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world. In our college, almost we have an equal ratio of men and women candidates both in students and staff. Institution has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), installing CCTV cameras & by providing round the clock security. The women security guards are also available at college campus and girls hostel. Glass pane at eye level has been installed on the doors of all class rooms and office room. Faculty has been directed to keep the door of the lecture hall open during classes. The initiatives taken by the Ministry of Women and Child Development etc. were introduced to students through circulars and they are asked to reduce Gender Gap in social, economic and political aspects. By conducting seminars at our college

File Description	Documents
Annual gender sensitization action plan	https://apcp.in/SSR/7.1.1_Gender%20Sensitization%20Plan%20_Photos.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response: Solid waste management: Separate dustbins are maintained for disposing the degradable and non-degradable waste. The solid waste is segregated as bio-degradable and bio-nondegradable waste and disposed in the respective dustbins. For easy identification green dustbins are for biodegradable wastes and blue is for the management of non-biodegradable wastes.

Liquid waste management: Waste water management is carried out effectively by the "effluent treatment plant" available in our campus.

Biomedical waste management: Biomedical waste if any is disposed by the Tamilnadu waste disposal management.

E-waste management: Non-working computer monitors and printers are collected at college store and then handed over to central computer store of the campus. Old monitors, CPU and printers are replaced

by Buy-back scheme with specific vendors. Waste recycling system: In order to avoid landfill, the waste recycling process steps includes Collection, identification and categorizing the waste into recyclable and non-recyclable waste and handed them to the local recycling center.

Hazardous chemicals and radioactive waste management: Usages of hazardous chemicals and radioactive substances are not used within the campus

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is extremely dedicated to encourage the cultural harmony among the students and faculties. The institute regularly engage to perform a number of initiatives and activities focused on creating a more inclusive environment towards cultural events in spite of diversity and belief. Strength of 281 students along with 28 faculty members come from various cultural backgrounds representing diversity. To provide an inclusive environment i.e., communal, socio-economic etc., and to feel responsible towards protecting nature, and our Institute facilitates a healthy and eco-friendly environment. Tolerance and Harmony to cultural, regional, linguistic, communal socioeconomic and other diversities is best achieved by major events like Pongal and Ayudha pooja by students and faculties from various cultures, participate in this celebration with team spirit and enthusiasm.

Independence Day and Republic Day are celebrated in campus with great passion. "One Week Special Camp" conducted with objective of developing and creating an interface with rural community by adopting a particular village (Thirumukkadu). Our college organized a rally in and around Thirumukkadu village to create awareness regarding "Child abuse: Recognition and resolution World cancer day and Aids day is renowned by focusing the awareness/fight against global cancer and Aids

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values, rights, duties and responsibilities of citizens towards constitutional obligation is well organized and executed among the students. National Voters Day: National Voter Day is celebrated on 25th January to increase awareness involving the young voters regarding effective participation in the electoral practice and infusion of democratic values among the future electors of the country according to flagship program better known as "SVEEP" (Systematic Voters' Education and Electoral Participation program) conducted by Election Commission of India for voter education, spreading voter awareness and promoting voter literacy in India. As part of the SVEEP activity, students participated in a rangoli competition organized to create awareness about the need to vote in the forthcoming Assembly election. Constitution Day: The institute celebrated the National Constitution day on 26th Nov, 2019. The celebration marks the pledge to uphold the values of India as a sovereign, socialist, secular, democratic republic, and to secure the economic and political liberty of thought, expression, belief, faith and worship, equality of status. Republic day and Independence day are also celebrated every year to emphasize great effort of liberty and significance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	Nil
Any other relevant information	https://apcp.in/nss.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts B. Any 3 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day is celebrated annually on 15 August as a national holiday in India commemorating the nation's independence from the United Kingdom on 15 August 1947 and Republic Day is a national holiday in India, when the country marks and celebrates the date on which the Constitution of India came into effect on 26, January 1950, replacing the Government of India Act as the governing document of India and thus, turning the nation into a newly formed republic. Celebrations carried out on these days are Parades, distribution of sweets, speeches related to freedom fighters and cultural program like dances. Gandhi Jayanti- October 2nd is an event celebrated in our college to mark the birthday of Mahatma Gandhi. Our college celebrates in such a way to honour Mahatma Gandhi's role in Indian Independence by conducting speech and essay competition. Ambedkar Jayanti or Bhim Jayanti is an annual festival observed on 14 April to commemorate the memory of B. R. Ambedkar .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best practice I: Hospital pharmacy Training

2. Objectives of the Practice: The primary objective is to overall improve the student's knowledge and to bring tribute to our institution by hospital pharmacy training

3. The Context: There is an increasing demand for Pharmacy graduates in the healthcare sector and abroad. The present syllabus has not fulfilled hospital exposure, so as to fit the student into the current trends regarding clinical and hospital management, so our college provide periodical hospital training disciplines to the B. Pharm students. Therefore Adhiparasakthi College of Pharmacy decided to introduce these objectives into the curriculum design to increase the energetic edge of the graduates. These objectives covers a wide range of student competencies make sure that their confidence levels of the students are employable not only in India but also in the foreign countries.

4. Practice in Hospital Pharmacy: The students step into the college with great expectation regarding their future development. According to their expectations one of the best college practices is to kindle, improve and thrive their knowledge towards bright future. Apart from their regular classes, exposure to gain knowledge regarding drug handling and dispensing is provided by allotting the students in the drug store section and dispensing area at Adhiparasakthi hospital. Student's time table is scheduled in such a manner to encourage this activity. Student's exposure to drug store and dispensing help the student to gain knowledge regarding pharmacokinetic and pharmacodynamic parameter of a drug and gain acquaintances to maintain the drug store and better employment.

5. Evidence of Success: Hospital training program provided to our students at our Adhiparasakthi hospital, has flourished the students carrier. Rather than stumbling blindly into the pharmacy world without basic knowledge, our students are aware about the basic ideas while working at drug store and hospital pharmacy. Our students by the acquired basic knowledge in hospital training are working as hospital pharmacist in multispecialty hospitals in India and abroad. 6. Problems Encountered and Resources Required: 1. The first problem encountered by students is patient handling when crowded 2. Managing of senior citizens 3. Making the patient to understanding the dosage form and route and time of drug administration. 4. More time to be scheduled for hospital training, not affordable in the curriculum.

II. Title of the best practice II: Mentor-mentee system, Second best practices successfully implemented in our Institution is described as per NAAC format.

2. Objectives of the Practice: To reduce drop out, improve performance and reduce stress of the students through mentor-mentee system

3. The Context: In day to day life style of the students undergo various problems personally, academic, physical, mental and economically leading to stress. Students enter to professional college which is a new beginning of their carrier. It poses a lot of stress, especially to hostel students who are away from family for the first time. Students from educationally weak background and medium of education produce inferiority complex and hesitations in class, further unable to perform well due to inhibition. Statistics reveal increasing number of suicides and dropouts. To avoid and to improve the quality of the students our college organized the mentor-mentee system. In order to improve the teaching skills we follow ICT tools and also providing financial support to the students by various bodies.

4. Practice: Considering the student-teacher ratio in classrooms, it is difficult at times to give personal attention to students in class. One key to this solution is a 'Mentor' who can care the students in true sense. Mentoring is necessary for students to attain emotional constancy and to promote clarity in thinking and decision making for overall progress. The mentor-mentee Practice is implicated, each teacher is assigned around 7-8 students for the complete duration of their study in a year. Mentor-mentee meets at least once a month to discuss, clarify and share various problems which may be personal or intellectual etc. The mentors

give confidence to the students to participate in co-curricular and extracurricular activities. Their academic performance and other activities are all recorded. The mentors also keep in contact with the parents regarding attendance, test performance, fee payment, examinations etc on weekly basis. The mentors also counsel the students in need of personal problems whenever required. When the students have any problem in any department either with the staff or with work completion the mentors speak with the respective staff and sorts out the problem.

5. Evidence of Success: All slow learners found to pass out the university exam with good percentage of marks. Mentor-mentee record is maintained officially. Avail ICT tools evidence provided. Scholarship beneficiary list provided.

6. Problems Encountered and Resources Required: The mentor-mentee should have good understanding and should be realistic to each other for the success of mentor-mentee system.

File Description	Documents
Best practices in the Institutional website	https://apcp.in/academic/Best%20Practices%202020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Motto of our college is coded According to the president of Adhiparasakthi Charitable, Medical, Educational and Cultural Trust (ACMEC Trust). Our college emblem bears the motto and it's read as "Study, Spirituality and service". Students are cheerful and essentially disciplined to be regular to campus. As a part of the students' life in the college they were simply made to follow simplicity, regularity, punctuality, perfection and spirituality in whatever they do. This enables them to appreciate the importance of servicing to the society through learning and devotional way too can help the needy belonging to any caste, creed or religion. Our college has a dedicated and determined team at all levels involved in imparting quality and proficiency centered pharmacy education and anticipates generating inspirational students to well trained professionals by inculcating ethics, human values, attention and

apprehension through updated education, which is essential at the present scenario. Our college is situated in extensive green eco-friendly environment, currently offering the following Courses with maximum intake viz., D.Pharm., B.Pharm., and M.Pharm. with 3 Specializations (Pharmaceutical Analysis, Pharmaceutics and Pharmaceutical chemistry). Our college is positioned with good infrastructure with two multi storied blocks with built up area of 7420 Sq mts provided with several facilities viz., ICT class rooms, well equipped Laboratories, Library with good collection of titles and ebooks, Auditorium and Computer Labs. Our parent TRUST envisioned the art of bounteousness through theirs and along with various schemes of government as well. Many villages, government schools in them have been donated with the needy items every year. Every year our college adds more number of trees / plants/shrubs to our well sustained medicinal garden and also in the campus environment to make the students feel the importance of environment preservation/nurturing and coexistence. Students are also encouraged to make the environment ECO friendly by prohibiting the usage of plastics/tobacco and to avoid pollution causing vehicles and to use battery based vehicle to enrich the college as GREEN CAMPUS.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution is affiliated to The Tamilnadu Dr MGR Medical University, Guindy, Chennai, has got the approval from both PCI (New Delhi) and AICTE (New Delhi) till 2019. As per PCI (New Delhi), rules and regulations, syllabus framework, modification and execution is carried out. The Institution ensures effective curriculum delivery through a well Planned and documented Process. The Timetable committee headed by the principal and a senior faculty member draw the detailed timetable which professionally systematize the stipulated units of time for academic and co-curricular purpose including, theory, practical, tutorial, ICT, life-skill, value education and add-on (Bridge course, remedial course) classes thereby ensuring a balance between the different types of obligation of a student is expected to participate in. Meeting conducted by principal, HOD's of each department are instructed regarding maintenance and following up of Time table and conducting sessional exams and entering the same in mark register in time. Instruction given is carried forward by the HOD's to their respective department staff members to carry out all the above instruction in a smooth manner. Regular submission of lecture plan, conduction of regular viva voce in practical hours, maintenance of Practical Manual / job card, log book maintenance regarding instrument usage are carried out effectively. Staff do their planning and schedule it in advance, their monthly work by preparing the lecture plan. Our principal conducts frequent interaction with staff and students to ensure completion of the curriculum in time. Evaluation process for various works of the student (Laboratory works, Assignment, Seminar, Internal assessment) and examination pattern for forwarding the promotion / degree is carried out as per PCI norms. One of our staff members has been a member in the Board of Studies- The Tamil nadu Dr M G R Medical University, Guindy, Chennai. Regular weekly tests are carried out in individual subjects to analyze their performance and improvise the same in the final examinations. The capacity of the students is assessed during every practical hour through viva-voce/ test on a regular basis and are documented. For practical class, this helps not only continuous evaluation, but also finds a way for the

students to identify their strengths, weakness, difficulties and overall performance in each subject.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar prepared in 2021 little lately because of the Pandemic situation. by the respective committee members and circulated to all stakeholders. The calendar communicates the information associated to all the activities intended for the respective year. This includes, tentative schedule of vacation, holidays, exam, cultural, sports, extension activities related to Industrial visit, campus interview, etc... This shall help the Staff and wards to plan better. Fee paying last dates for exam, tuition and hostel information is given clearly for ready reckoning. It also help to retrieve members of governing council Committees regarding Discipline and welfare, training and placement, alumni association, cultural and extra-curricular activities, Research and development activities, Academic advisory committee, Anti-ragging committee respectively etc... can be viewed from the academic calendar. Anti-Ragging committee head's contact number and websites regarding anti ragging regulations are available for the students. Rules and regulation to be followed by the students within the campus has been clearly given for the perusal of parents and students. The details of Scholarship provided by Government of India and Tamilnadu for BC/SC/ST/PH categories are revealed in the calendar. Tentative dates of the semester end university exams and Continuous internal assessment exam are cited.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://apcp.in/academic/Academic%20Calendar%20-%202020-2021.pdf

1.1.3 - Teachers of the Institution

B. Any 3 of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values in our curricula is Development of different innumerous dosage forms for human wellbeing by pharmacy students. Study of life and all of the chemical reactions related to life and it plays a part in the development of drugs. Medicinal chemistry discipline plays an important role in the construction of a drugs and to give new molecules or optimize already known drug structures, thereby to expand the portfolio of chemical drugs. Curriculum provides basic knowledge on the structure and functions of human body which enable them to understand the values of human life and impact of gender, environment on various homeostatic mechanisms of body. The syllabus provides knowledge of herbal drugs for the treatment of various diseases which help the poor to be free from illness. Quality control studies for different types of dosage form for human wellbeing. Professional Ethics Quality and quantity of raw materials are checked by formulation development and release of dosage forms. The ultimate ethical goal in the pharmaceutical industry is to discover and develop safe and efficacious drugs for patients to live longer, healthier. Researchers should conduct their work with the highest integrity and transparency, avoid conflicts of

interest. Ethics to be followed in well understanding of human anatomy and physiology which form the basis for pharmacology. The practical sessions include the study of drugs on animals by simulated experiments which may integrate professional ethics into the curriculum. It encourages the students to differentiate the adulterated drugs from the authentic drugs. It ensures the traditional practices of herbs as nutraceuticals and cosmeceuticals. While handling drugs from natural sources, the quality and quantity and the drug - drug interactions are to be studied. In process quality control test for pharmaceutical dosage form.

Gender Issues Gender plays a vital role in usage of chemical moiety. Drugs can produce side effect differently among the gender which is the priority focus in the curriculum. Mode of drug action and adverse effect varies among the gender which is well focused in the curriculum.

Environment is protected by discussing these Pharmaceutical Industrial Waste is to be disposed safely as per PCB norms. Chemistry can help us to understand, monitor, protect and improve the environment around us. Chemists are developing tools and techniques that safeguards the eco system. Maintaining green environment, more plantation. Plants observing poisonous gases was taught. Traditional preparations in home. Production of huge number of plants.

Sustainability through projects based on Pharmaceutical chemistry develops drug molecule in computer this is important because it is the safest way to societal and environment. Ethical research in animal experiments ensures sustainability. Awareness about plant genomes evolution and plant breeding of medicinal plants for the sustainable utilization of plant resources. Endangered species, alternative sources of drugs as plants. Development and validation of new methods for drugs for improving quality.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

64

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

114

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

87

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

29

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has adequate numbers of computers and internet connection which are used for teaching learning process improvements of both advanced and slow learners. The institution contains Tutor ward mentoring system to fulfill the needs of all students especially for slow learners. The tutor ward system caters to assistance in learning process if needed, solving problems in teaching learning. Discussions on examination results, career opportunities and competitive examination are also carried out in this tutorward mentoring sessions especially for advanced learners, through this they are encouraged to participate in co-curricular activities. Advanced learners are motivated to score high percentage and instructed make highlighted points on exam papers.

Slow learners are identified by their tutor and they are specially catered to remove barriers in their learning process. Slow learners are specially trained to improve their learning process by repeated performing of practicing diagrams, short answer type questions, writing practice of equations, derivations and reactions as decided by the tutor and by motivating the slow learners in practical viva voce sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
281	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute contains excellent library facility that includes books of latest editions, journals, book bank, question bank etc. The library also follows online public access catalogue (OPAC) system which facilitate online search related to e-books, e-journals, CD-ROMs and online databases. Students are also exposed to well established medicinal garden maintained by our institution to know the existing medicinal values of each plant. Participative learning is also encouraged by conducting quiz, essay and elocution competition related to their curriculum. As per PCI syllabus requirements, seminars and assignments are presented by the students by which they develop their knowledge, individual capability in communication. Experiential learning is enhanced yearly by industrial visit for the final year students and third year students. The problem solving methodologies are implemented by tutor ward system and regularly asking question to the students to assure whether they have understood the subject matter. Learning experience is also enhanced by searching the journal articles for project work, conducting journal club, group discussion and staff student interactions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

teachers uses ICT enabled tools for effective teaching learning process such as OHP, LCD projectors and interactive smart boards. Totally six rooms are made available with ICT tools. Seminar hall and Auditorium are equipped with interactive smart boards. Faculties prepare power point presentation; Video is made/ shown for better understanding of subjects. Interactive board is made use of effectively for conferencing; interactive

video meet during pandemic has been done. Our institution is having 70 PC s with internet connection .that can be effectively utilized by staff and students for teaching learning process.Faculties are asked to prepare Videos, ppt's, live demo of practicals , these are uploaded in the respectiveclass room as well as in theLMS Open source, YOU TUBE channel. Moodle platform has been used by thefaculty to create teaching material.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

292

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The method followed for internal assessment is as prescribed by the PCI and moderated by The Tamil Nadu Dr MGR Medical University, Chennai. Continuous internal assessment is conducted at a frequency of twice per semester. Evaluated answer sheets are distributed and collected back from the students so that they shall feel the transparency and robustness of the system we follow. Pen and paper mode is followed usually but during pandemic situation we followed Online exam using GOOGLECLASSROOM app. Marks are entered in designated register written manually by the staff in charge and verified by the head of the institution. The assessment is done for the interaction of student in the classroom and his/ her submission of assignment as well as seminar allotted to them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the college level, an examination committee is constituted, comprising of a senior Faculty member as Chief Superintendent, other teaching faculty as invigilators and non teaching staff are also included for smooth conduction of end semester examination. After reevaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt regarding evaluation. If they come across any doubts, clarification is given by faculty to enable them for improvement. By adopting the criteria as per the direction of The Tamilnadu Dr. MGR. Medical University, Chennai complete transparency is maintained in internal assessment. Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the Chief superintendent of the center and the same reported to the university. The answer scripts are evaluated through digital mode by the evaluators allotted by the University and the final results are declared within time-bound period. If student has any grievances related to evaluation of university answer scripts, student can apply for retotaling after paying the prescribed fee. University provides the photocopy of answer sheets to students regarding any grievances with reference to evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcome (PO) their specific outcome and course outcome (CO) are the basis of any education for outcome-based education. Simple PO and CO present clear intentions and things to be achieved by the stakeholders (Teacher and Learner) This will help the institution to plan and implement the teaching learning process. In addition, precise charting of Outcome of both program as well as courses would help to identify un clear areas of the teaching-learning process which can be addressed through bridge, remedial, value added courses other activities. Hence the Program Outcomes for all the programs were redesigned with extensive discussion and taking into account the, needs of the Pharmacy profession, societal need and National importance. Course outcomes were decided by the respective teacher by focusing the interest of the learner choosing the program and course. Based on the POs and COs individual teachers prepared the same to be effectively taught by them in the classroom. Consultation with the Head will clarify the learner about the intended outcome. A complete plot of the course as well as program outcome was done which helped in identifying the gap so that upgrading of the knowledge based in the industry or after graduation need may be planned by the learner through pursuing PG /Research/ PG Diploma/ Interdisciplinary Courses. Thus prepared PO and CO were appraised by the academic head and published. This will help the learner to opt for the required co-curricular activities, extracurricular activities and extension activities could be planned.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution has adheres to outcome based education system to ensure the attainment of programoutcome and course outcomes. The program and the course outcomes are precisely recorded for testing and evaluation of students in terms of knowledge and skills. Our colleges espouse both direct and indirectmethods of assessment to ensure achievement of program and the course outcomes.1. Regular Practical 2. Group discussion 3. Seminars and Assignments 4. Staff student interaction5. Monthly test6. Two Sessional exam per semester7. End semester exam Other methods of assessment we follow areOur Collegeassesses the program and course out come by collectingfeedbacks from the students to improve Teaching learning process, faculties feedback to know the lacunain teaching process and alumni's feedback to develop the college in curriculum, co-curricular activitiesand regarding infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://apcp.in/AQAR/SSS_2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

16.65

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our IQAC team has been organizing workshops, seminar guest lecturer regularly. Thus has motivated our faculty to take up consultancy and collaborative work they are empowered to utilize the available instruments \ faculties for research \ project purpose our faculties are encouraged to apply for grants to conduct seminar \ research project the faculties have been publishing education contents as books \ book chapters \ many research papers, awards oral presentation in conference were encouraged by giving financial support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0000000001

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of NSS student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India.

Red Ribbon Club (RRC) is a voluntary on-campus intervention program for students. The programme organized by RRC addresses the knowledge, attitude and behaviour of the youths in the interrelated areas of Voluntary Blood Donation, HIV & AIDS, as demanded by their age, environment, and life style.

Youth Red Cross (YRC) is a constituent of the Indian Red Cross Society. A group movement organized at the initial stages for students between 18 to 25 years of age. Any student of any discipline can become a YRC

File Description	Documents
Paste link for additional information	https://apcp.in/nss.html
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

293

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The policy of the institute is to provide infrastructure as per thenorms and upgrade as per the growth-expansionAdhiparasakthi college of pharmacy has regularlyundertake to provide quality of education and assure the development of the students to create cognizant,responsible and endowed women.The infrastructure includes a well-maintained campus, hostel facilities,library, air-conditioned auditorium, and many other facilities which encourage the teaching, learning andcomprehensive development of students.The classrooms are highly spacious well ventilated aerated and equipped with projectors so thatICT can be used for supporting the academic activitiesThe laboratory has all the necessary equipment for preparation of samples and standards for variousanalyses of liquid and solid samples.The laboratory houses have traditional equipment including glassware, fume hoods, a mufflefurnace, centrifuge, aggregate mill, and ovens.The advanced tool includes,Wi-Fi facility InteractiveLCD projector with desktopDVD Recorder camera4HD video cameraAudio system Video conferencingDetails of classroomsNo of Classrooms with ICT based teaching facility: 05 ,No of Seminar rooms: 01 ,No of Tutorial rooms: 04 ,No. of Exam Hall: 01,No. of Faculty Research Laboratory:01,No. of Machine Room:01,Adequate number of laboratories as per norms provided for regular practical as well as research activitiesof the institute.Total 16 laboratories provided including UG and PG courses. In addition to regularlaboratories state of the art facilities such Central Instrument facilities as per GLP consideration, CPECSAapproved Animal House, Pilot plant according to GMP considerations, Class 1000 aseptic area facility forsterile manufacturing.

Separate CADD laboratory for computer-aided design is provided for synthetic research activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://apcp.in/facilities/Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. Fully equipped and air-conditioned Auditorium and also an open air venue are available for the students to organize and participate in co-curricular recreational and cultural activities. 2. The auditorium and open air venue has a seating capacity of 200 persons and 600 persons respectively. 3. The auditorium has sound system with speakers, amplifiers. There are two hand mikes, one collar mike and podium. The auditorium has been provided with a screen and a projector. There is full stage system of lights. 4. The practicing hall for cultural activity fully equipped with DVD Player, TV, Projector and ICT. 5. The auditorium has an air conditioning system. There is a generator for power back up and fire extinguishers is in place. There are two exit points in the hall. 6. Our college has an indoor stadium for conducting indoor games like Badminton, Table tennis and Judo etc. 7. We have 800KWh on grid solar power plant which supplies green energy to the entire campus. 8. The open air venue is used for sports, cultural activities staging, Choral events, Orations etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://apcp.in/facilities/Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29.14

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

All faculty, staff and students of the institute are entitled as library members and they filled their membership form. Timings 8.30 am to 6.00 pm. The members are supposed to agree the Library rules. Entry of library is recorded. Strict silence, decorum and discipline must be maintained in the library. Use of cell-phones, eating, sleeping and talking loudly are strictly prohibited in the library. The documents taken out of the shelves must be left on the shelves promptly. The non-members are also using the library material on the premises with the permission of the Principal and Librarian. Readers should not mark, underline, write, tear pages or otherwise damage the library documents. Newspapers, magazines and journals must be read only in the library on specific tables and should not be taken to any other reading areas. No library material can

betaken out of the library without permission. Anyone who violates the rules may be debarred from using the library facilities. The separate book bank is available for the SC/ST category students for their welfare. The member are offered by Newspapers, Books, E-Books, E-Journals (e. consortium by TNMGRMU, Delnet, inventi), E-Databases (Nirmalspro 6.1), CD/DVD Print of Journals, Theses & Dissertations from inside and outside resources, Bound Journals, e. learning portals, document delivery services, new arrivals, publications and citations, open educational resource tools and Research support tools (Grammarly) etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.037

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

we procured the High speed internet offered by our National internet service provider (Bharat SancharNigam Limited) with special allowance given by government for Charitable and Educational institutes. Recently university with which we are affiliated, statutory regulatory authority and all other teachingsystem had seen a paradigm shift to use extensively the INTERNET Hence we shifted recently to a latestGIGABIT network assembly with broadband Wifi, Leased line connection; there was a considerableincrease in demand for internet and Wi-Fi facilities for research purposes. To meet this requirement theinternet facility was further upgraded to Optic Fiber Cable Connection. Generators are installed for complete power back-up. All classrooms are enabled with LAN facilities, multi-media room, mostfaculty rooms, Principal's cabin, examination cell, college office and college is Wi-Fi enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.55

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classrooms: The College has a separate teaching block with ICT enabled, well-functioning and maintained classrooms, tutorial rooms, exam hall and seminar hall. CCTV cameras are installed for security and safety. Floor in-charges of each floor help students with ICT related work and report to the fulltime care taker with respect to maintenance of the classrooms. Servicing of class projectors' Lenses and Filters is done annually and also if necessary. A team of efficient workers is responsible for keeping the college premises clean.

Laboratories: The College has 16 laboratories provided including UG and PG courses, maintained by Lab assistant/lab attender. A separate faculty research laboratory, instrumentation room and machine room to carry out the research work in a smooth manner. The precision of the lab instruments is frequently checked internally with external help taken whenever required. Regular issuing of glass wares and chemicals during practical hours is maintained periodically. Our institution has CPCSEA approved animal house to carry out the research work ethically. Separate CADD laboratory for computer-aided design is provided for synthetic research activities. The medicinal garden brings literally the root of pharmacy bringing the knowledge of drugs from plant origin.

Library: Library is maintained under the guidance of the Chief librarian. Daily dusting and arrangement of books is done by the attenders responsible for library. A team of Faculty members and the entire library staff conduct stock verification and involved in counting of books and matching the numbers with official records every year. Damaged books are regularly sent for binding, to keep them in good form.

Sports: A Sports Committee comprising of 2 faculty members from the Department of Physical Education and 1 faculty members from other Departments holds monthly meetings for maintenance of sports infrastructure.

Canteen: The canteen was restructured into an open-kitchen canteen. The food is prepared and served hygienically by 10-12 workers who wear aprons, head covers, service hand gloves etc. The Canteen has opened a fruits and fresh juice corner to cater to the nutritional needs of students.

Other support facilities: The College also has an RO water Plant on the roof installed by Ion Exchange Company. A waterchiller plant has also been installed (Voltas company) by our college. The College has a power generator, serviced annually by Engineers. To conserve water, rainwater harvesting system has been developed in the College. The College water tanks are cleaned monthly once. High speed Internet facilities for faculties and students. Purchase of new computers with advanced configuration. CCTV cameras are installed for security and safety in corridor also Ramp facility for disabled students. Fire hydrant installed to provide fire safety throughout the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://apcp.in/facilities/Facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

140

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

30

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council help the faculty and administration in the following activities Student Admission process The orientation Programmes organized for new students at every year. Organizing Fresher's day Arranging Graduation day Conducting Sports meet, Alumni meet, cultural and PTA Meeting. Organizing placement activities Co-Ordination with industrial visit Co- Ordination with NSS, YRC, RRC Active participation in conference and seminars Distribution of information regarding events, examination and even learning materials.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year	
0	
File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File
5.4 - Alumni Engagement	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
<p>Alumni association is actively involved in conducting group discussion with their juniors at our college premises. Interaction brings the enlighten the job search, research and modern trending status of pharma field. To encourage education by trying to fund needy students, maintain libraries, research centers, labs and upgrading the infrastructure for delivering quality education</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MOTTO: Study, Spirituality and Service are the Motto of the College. Study aims at academic excellence, spirituality to impart character and to inculcate service mind for betterment of society in particular and world at large. **FLAG:** The College flag has tricolor namely Blue, Yellow and Red. The Blue indicates Education. Yellow denotes Spirituality and Red refers to Service. **EMBLEM:** A book, a trisul, recipe, a capsule and tablet constitute the emblem. The book stands for knowledge, the trisul represents spirituality polyvalent, rich and upholding "Dharma", recipe indicates provenance and the capsule/tablet identifies the requirement of medicines for any living being for prophylactic and therapeutic effects. It also reflects by giving advance level of learning and knowledge by teaching research. It includes participating of students in extension programs so as to enable the learners to obtain advantages of pharmacy education. The governing body and principal work together to provide the right kind of leadership in all ambles of life. The institution aspires to provide quality value based and career oriented education to students especially rural among young men and women who will be the agents of societal transformation and global development through their selfless and spiritual service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Committee was formed to plan various activities the committee consists of teachers non - teaching staffs and student's representatives. This committee activity is purely decentralized and has no influence from the management The committee functions include

Formulating of academic calendar every year Framing of time table for regular class and conducting term exams.

Arrangement of campus interview Guidance for personality

development, sports and cultural activities Uncovering research activities and publications. Maintaining Tobacco and Plastic free environment. Forming anti- ragging committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Well before the start of a program for new academic year, Academic Calendar is made available for students and staff members. It has details pertaining to profile of college Governing Council Members and all Committee Members including Anti-ragging, sexual harassment, internal compliant Committee. Working hours, library, computer center, sports center and other facilities utilization policies and timings. College rules and regulations, concerned with attendance, continuous assessment pattern, and leave rules. This helps the student to know their schedule regards to academic in advance and plan accordingly. Teaching, course, and unit plan are the responsibility of each subject teacher. Posting of students to Pharmacy running by Trust Hospital and Pharm students are scheduled and will be approved by the Principal and passed on to the perusal of the Medical Superintendent for implementation. Teachers are appointed to supervise the effective performance of intern. The conduct of sports, cultural and other extension activities are added in the calendar. It also shows the vacation, number of working days, university end examination tentative schedule are also put up in it. Head of the institution discusses the ways to increase the student's strength for all the courses, about conducting Certificate courses with the approval from The Tamil Nadu Dr. MGR Medical University. Based on the student's feedback, the teaching learning methods improvement methods were analyzed. Boosting of faculty members to publish research papers in reputed & high impact factors journals. Also to obtain appropriate MoU's with companies and Industries as per the student's needs. Steps taken to teach the ways to utilize digital learning effectively in the institution. Proposal has been made to maintain the institution pollution free and plastic free. Timely and intermittent conduct of Internal

Academic Audit is planned.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://apcp.in/SSR/6.2.2 Organogram Function%20of%20Bodies.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Institution upholds lucidity in organizational structure to execute processes that are reliable with effective perseverance and has well defined organization structure directed by Governing Body. The Principal of our college chairs the meetings of various statutory and non statutory bodies/committees viz., College Academic advisory Committee (CAC), Internal Quality Assurance Cell (IQAC), Anti-ragging Committee, Grievance Redressal Cell, Training and Placement Committee, Industry institute interaction cell, Research committee. Our principal and HODs, with the assistance of faculty members, evaluate the progress accomplished and complications faced by various committees. Service rules has been clearly defined and circulated for appointment of faculty, working hours, late coming, permissions, leaves-absence, conduct - discipline, dress code - decorum and departmental responsibilities. All faculty members were assigned suitable responsibilities in all the committees. Organizational Structure is established as per the hierarchy from top management to down the level evidently demarking the duties, responsibilities, accountability and authorities at each and every stage. Work culture of the institute has been reinforced through the excellent team work involving the governing body of top management, Principal, HODs, teaching, non-teaching, and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Salary as per AICTE norms Providing Contributory PF etc Providing group gratuity and insurance Financial assistance for seminars etc Maternity leave. Health care scheme is available at MAPIMS

Class IV employees are given a pair of uniform every year. ESI , Providing group gratuity and insurance Contributory Provident fund Interest free loan facility. Maternity leave. Health care scheme is available at MAPIMS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The management honors the faculty members with cash award for giving 100% result. The faculty members of our college are provided with increment, if they complete a NPTEL online

course. The faculty members are provided with On Duty for attending FDP programs. The administrative officers and principal oversee the performance of all faculties. The standard feedback questionnaire is prepared and distributed to all students for collecting the information regarding their level of understanding and faculty performance inside the class room. Based on the student feedback a coalesced report is prepared and submitted to the principal. The area of weakness for consent faculty is identified and the principal advise them to improve their teaching process on the basis of student feedback. Apart from this, the institution also appraises the performance of the faculty through the percentage of results produced by them in the semester end examinations. Based on this result and feedback submitted to the principal, management will identify the employee's quality through their activities that uplift the name of the institution. The efficient staff members are promoted and their ideas are taken for consideration to the development of institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

ACMEC trust has accounts and finance heads. They Keep an eye on flow of finance internally and externally from the college periodically (every week). The Yearly budget prepared by the college planning committee headed by correspondent principal, auditing team, Finance managing team, Financial allocation for day to day activities and yearly requirement for running all academic and administrative is carried out and no interruption from who so ever from the trust and by the committee members. The Institute prepare monthly / Yearly audited statements and Income / expenditure statements for ever required period as decided by the trust for which services of the government certified auditions are used. As a mandatory part the ACMEC trust appointed auditors

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial resources will be allotted based on the annual budget, which will be finalized upon the previous audited budgets. The institution's accounts are audited regularly. There have been no audit objections. The institution being very well established, in times of financial inadequacies, the management has been supporting the institution from the trust through Development fund that has been maintained by them. The college has well laid out budget allocation for recurring and non recurring expenses which is effectively utilized. The visionary leadership periodically upgrades the college infrastructure through bank loan and assistance through the charitable trust. The College has the practice of internal audit to monitor the financial management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. IQAC has significantly contributed for planning and designing the strategies for improving the quality of education. Moreover, IQAC identified and suggested new ways of using teaching aids, developing suitable infra-structure and providing suggestions to start new courses. IQAC has been also thoroughly involved in helping the Management, the Principal and the other committees by offering valuable suggestions and effective measures to maintain consistency. IQAC recognizes the significance of promoting a research environment amongst staff and students. To this end, IQAC has established a Research and Collaboration Centre in the College. It is run by a committee, comprising the Principal of the college and other faculties as per the prescribed format of NACC from various departments. The main thrust is to help the interested teachers in writing research project proposals and publishing the research works by conducting Research Methodology Workshops. Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish prolifically. Initiating interdisciplinary research projects undertaken by students and mentored by teachers. Establishing collaborations with Indian and other universities of eminence with the objective of encouraging student and faculty exchange programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

In the III cycle term institution has started diploma course in pharmacy to cater to the stakeholders from backward area to earn diploma certificate in pharmacy, which enables the economically poor students who cannot wait for long years to finish a degree course and find a job to support their family. Every academic year, the head of the Institution conducts a meeting with the heads of the Department and ask them to plan in advance about delivering curricula (theory and practical) to the students. In order to assess the learning outcome, recent years in 2018-2021 online feedback system is conducted in our institution as per the requirement of NAAC. Obtained feedback is analyzed and head of the institution instruct the faculties to discuss the ways to solve the problems faced by the students. During pandemic online video conferencing app was used in teaching learning process, staff were asked to develop videos of practicals class or theory topics and the same can be viewed by the learner through YOUTUBE Channel/ LMS. A part from this IQAC had initiated the conduction of online video conferencing meet encouraged the faculty to teach online through PPT, Videos shared via Google meet \Zoom Meeting app.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://apcp.in/Accreditation_naac.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world. In our college, almost we have an equal ratio of men and women candidates both in students and staff. Institution has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), installing CCTV cameras & by providing round the clock security. The women security guards are also available at college campus and girls hostel. Glass pane at eye level has been installed on the doors of all class rooms and office room. Faculty has been directed to keep the door of the lecture hall open during classes. The initiatives taken by the Ministry of Women and Child Development etc. were introduced to students through circulars and they are asked to reduce Gender Gap in social, economic and political aspects. By conducting seminars at our college

File Description	Documents
Annual gender sensitization action plan	https://apcp.in/SSR/7.1.1_Gender%20Sensitization%20Plan%20_Photos.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>Response: Solid waste management: Separate dustbins are maintained for disposing the degradable and non-degradable waste. The solid waste is segregated as bio-degradable and bio-nondegradable waste and disposed in the respective dustbins. For easy identification green dustbins are for biodegradable wastes and blue is for the management of non-biodegradable wastes.</p> <p>Liquid waste management: Waste water management is carried out effectively by the "effluent treatment plant" available in our campus.</p> <p>Biomedical waste management: Biomedical waste if any is disposed by the Tamilnadu waste disposal management.</p> <p>E-waste management: Non-working computer monitors and printers are collected at college store and then handed over to central computer store of the campus. Old monitors, CPU and printers are replaced by Buy-back scheme with specific vendors. Waste recycling system: In order to avoid landfill, the waste recycling process steps includes Collection, identification and categorizing the waste into recyclable and non-recyclable waste and handed them to the local recycling center.</p> <p>Hazardous chemicals and radioactive waste management: Usages of hazardous chemicals and radioactive substances are not used within the campus</p>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is extremely dedicated to encourage the cultural harmony among the students and faculties. The institute regularly engage to perform a number of initiatives and activities focused on creating a more inclusive environment towards cultural events in spite of diversity and belief. Strength of 281 students along with 28 faculty members come from various cultural backgrounds representing diversity. To provide an inclusive environment i.e., communal, socio-economic etc., and to feel responsible towards protecting nature, and our Institute facilitates a healthy and eco-friendly environment. Tolerance and Harmony to cultural, regional, linguistic, communal socioeconomic and other diversities is best achieved by major events like Pongal and Ayudha pooja by students and faculties from various cultures, participate in this celebration with team spirit and enthusiasm.

Independence Day and Republic Day are celebrated in campus with great passion. "One Week Special Camp" conducted with objective of developing and creating an interface with rural community by adopting a particular village (Thirumukkadu). Our college organized a rally in and around Thirumukkadu village to create awareness regarding "Child abuse: Recognition and resolution". World cancer day and Aids day is renowned by focusing the awareness/fight against global cancer and Aids

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values, rights, duties and responsibilities of citizens towards constitutional obligation is well organized and executed among the students. National Voters Day: National Voter Day is celebrated on 25th January to increase awareness involving the young voters regarding effective participation in the electoral practice and infusion of democratic values among the future

electors of the country according to flagship program better known as "SVEEP"(Systematic Voters' Education and Electoral Participation program) conducted by Election Commission of India for voter education, spreading voter awareness and promoting voter literacy in India. As part of the SVEEP activity, Students participated in a rangoli competition organized to create awareness about the need to vote in the forthcoming Assembly election. Constitution Day: The institute celebrated the National Constitution day on 26th Nov, 2019. The celebration marks the pledge to uphold the values of India as a sovereign, socialist, secular, democratic republic, and to secure the economic and political liberty of thought, expression, belief, faith and worship, equality of status. Republic day and Independence day are also celebrated every year to emphasize great effort of liberty and significance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://apcp.in/nss.html

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day is celebrated annually on 15 August as a national holiday in India commemorating the nation's independence from the United Kingdom on 15 August 1947 and Republic Day is a national holiday in India, when the country marks and celebrates the date on which the Constitution of India came into effect on 26, January 1950, replacing the Government of India Act as the governing document of India and thus, turning the nation into a newly formed republic. Celebrations carried out on these days are Parades, distribution of sweets, speeches related to freedom fighters and cultural program like dances. Gandhi Jayanti- October 2nd is an event celebrated in our college to mark the birthday of Mahatma Gandhi. Our college celebrates in such a way to honour Mahatma Gandhi's role in Indian Independence by conducting speech and essay competition. Ambedkar Jayanti or Bhim Jayanti is an annual festival observed on 14 April to commemorate the memory of B. R. Ambedkar .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best practice I: Hospital pharmacy Training

2. Objectives of the Practice: The primary objective is to overall improve the student's knowledge and to bring tribute to our institution by hospital pharmacy training

3. The Context: There is an increasing demand for Pharmacy graduates in the healthcare sector and abroad. The present syllabus has not fulfilled hospital exposure, so as to fit the student into the current trends regarding clinical and hospital management, so our college provide periodical hospital training disciplines to the B. Pharm students. Therefore Adhiparasakthi College of Pharmacy decided to introduce these objectives into the curriculum design to increase the energetic edge of the graduates. These objectives covers a wide range of student competencies make sure that their confidence levels of the students are employable not only in India but also in the foreign countries.

4. Practice in Hospital Pharmacy: The students step into the college with great expectation regarding their future development. According to their expectations one of the best college practices is to kindle, improve and thrive their knowledge towards bright future. Apart from their regular classes, exposure to gain knowledge regarding drug handling and dispensing is provided by allotting the students in the drug store section and dispensing area at Adhiparasakthi hospital. Student's time table is scheduled in such a manner to encourage this activity. Student's exposure to drug store and dispensing help the student to gain knowledge regarding pharmacokinetic and pharmacodynamic parameter of a drug and gain acquaintances to maintain the drug store and better employment.

5. Evidence of Success: Hospital training program provided to our students at our Adhiparasakthi hospital, has flourished the students carrier. Rather than stumbling blindly into the pharmacy world without basic knowledge, our students are aware about the basic ideas while working at drug store and hospital pharmacy. Our students by the acquired basic knowledge in hospital training are working as hospital pharmacist in multispecialty hospitals in India and abroad. 6. Problems Encountered and Resources Required: 1. The first problem encountered by students is patient handling when crowded 2.

Managing of senior citizens 3. Making the patient to understanding the dosage form and route and time of drug administration. 4. More time to be scheduled for hospital training, not affordable in the curriculum.

II. Title of the best practice II: Mentor-mentee system, Second best practices successfully implemented in our Institution is described as per NAAC format.

2. Objectives of the Practice: To reduce drop out, improve performance and reduce stress of the students through mentor-mentee system

3. The Context: In day to day life style of the students undergo various problems personally, academic, physical, mental and economically leading to stress. Students enter to professional college which is a new beginning of their carrier. It poses a lot of stress, especially to hostel students who are away from family for the first time. Students from educationally weak background and medium of education produce inferiority complex and hesitations in class, further unable to perform well due to inhibition. Statistics reveal increasing number of suicides and dropouts. To avoid and to improve the quality of the students our college organized the mentor-mentee system. In order to improve the teaching skills we follow ICT tools and also providing financial support to the students by various bodies.

4. Practice: Considering the student-teacher ratio in classrooms, it is difficult at times to give personal attention to students in class. One key to this solution is a 'Mentor' who can care the students in true sense. Mentoring is necessary for students to attain emotional constancy and to promote clarity in thinking and decision making for overall progress. The mentor-mentee Practice is implicated, each teacher is assigned around 7-8 students for the complete duration of their study in a year. Mentor-mentee meets at least once a month to discuss, clarify and share various problems which may be personal or intellectual etc. The mentors give confidence to the students to participate in co-curricular and extracurricular activities. Their academic performance and other activities are all recorded. The mentors also keep in contact with the parents regarding attendance, test performance, fee payment, examinations etc on weekly basis. The mentors also counsel the students in need of personal problems whenever required. When the students have any problem in any

department either with the staff or with work completion the mentors speak with the respective staff and sorts out the problem.

5. Evidence of Success: All slow learners found to pass out the university exam with good percentage of marks. Mentor-mentee record is maintained officially. Avail ICT tools evidence provided. Scholarship beneficiary list provided.

6. Problems Encountered and Resources Required: The mentor-mentee should have good understanding and should be realistic to each other for the success of mentor-mentee system.

File Description	Documents
Best practices in the Institutional website	https://apcp.in/academic/Best%20Practices%202020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Motto of our college is coded According to the president of Adhiparasakthi Charitable, Medical, Educational and Cultural Trust (ACMEC Trust). Our college emblem bears the motto and it's read as "Study, Spirituality and service". Students are cheerful and essentially disciplined to be regular to campus. As a part of the students' life in the college they were simply made to follow simplicity, regularity, punctuality, perfection and spirituality in whatever they do. This enables them to appreciate the importance of servicing to the society through learning and devotional way too can help the needy belonging to any caste, creed or religion. Our college has a dedicated and determined team at all levels involved in imparting quality and proficiency centered pharmacy education and anticipates generating inspirational students to well trained professionals by inculcating ethics, human values, attention and apprehension through updated education, which is essential at the present scenario. Our college is situated in extensive green eco-friendly environment, currently offering the following Courses with maximum intake viz., D.Pharm., B.Pharm., and M.Pharm. with 3 Specializations (Pharmaceutical

Analysis,Pharmaceutics and Phamaceutical chemistry). Our college is positioned with good infrastructurewith two multistoried blocks with built up area of 7420 Sq mts provided with several facilities viz., ICT class rooms, well equipped Laboratories, Library with good collection of titles and ebooks,Auditorium and Computer Labs.Our parent TRUST envisioned the art of bounteousness through theirs and along with variousschemes of government as well. Many villages, government schools in them have been donatedwith the needy items every year. Every year our college adds more number of trees / plants/shrubs to our well sustained medicinal garden and also in the campus environment to make thestudents feel the importance of environment preservation/nurturing and coexistence. Students arealso encouraged to make the environment ECO friendly by prohibiting the usage of plastics/tobacco and to avoid pollution causing vehicles and to use battery based vehicle to enrich thecollege as GREEN CAMPUS.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Intensification of Research in novel prospective topics like COVID 19 and publishing it in UGC CARE listed journalhas been strictly recommended preferably with SCOPUS impact factor • It isrecommended that a collaboration with our newly formed specialty division in our trust run hospitalfor the exploration of pharmacovigilance activities may be mooted. • seminars, workshops, guestlectures, Online webinars have to be conducted • Research proposals to various funding agencies areplanned for the next year • intramural research that helps lessen the plight of rural health care •• Educationally and societal impacting research project will be undertaken into the consideration. • Faculty Development and Exchange Programs in the allied health sciences and interdisciplinaryareas. • fortification of Student internships at Hospital pharmacy and Industries • Fortificationof consultancy Services thus catering the needy scholars in achieving their goal. • Continuing theupholding of eco responsive campus and infrastructure facilities. • Scheduling a consistent paybacktime to the in and around poor rural people through well established service viz. NSS, RRC, YRC. •Interactive feedback, analysis and steps to

improvise the education system.

NAAC